Akita International University (AIU)
Nomination Form for Extension of Enrollment Period

Instructions for Partner Universities:

Please note that due to possible exchange imbalances between AIU and partner schools and/or capacity limitations we may not be able to accept all applicants for extension. Before submitting this Nomination Form, please check with us in advance about whether an extension application is feasible.

If your student wishes to extend their study abroad period at AIU, please confirm the items below with your student and indicate your agreement to the extended study period by completing the sections highlighted in yellow, then submit this form via email to international@gl.aiu.ac.jp (please CC your student so that they are aware of the status). Forms must be received by June 10 or November 10 for the appropriate semester, based on the table at: https://web.aiu.ac.jp/en/short-term/semester-year-programs/extension-of-stay/

Things to confirm with your student (*Please check the box below after confirmation.)

- ▢ I have confirmed that the student has no problems with their academic performance or other aspects of their study abroad experience (If a problem has occurred, the student has overcome it and has a clear plan to ensure that it does not recur.).
- ▢ I understand and approve of the student's motivation to extend their study abroad.
- ▢ The student has verified with their primary care physician that extending their study abroad will not negatively impact their medical conditions and they are able to obtain all necessary medications for the extended study abroad duration (if applicable). If not applicable, please write "N/A" in the checkbox.

Nominated Student:

Last Name		
First Name		
Original Study Period		
Status for Extending Semester or Program (Check one)	▢ Exchange ▢ Non-exchange (Fee-paying)	
Extending Semester or Program (Check one)	Currently enrolled in **Spring semester** (Apr - Jul)	Currently enrolled in **Fall semester** (Sep - Dec)
	▢ **Fall semester** (Sep - Dec) ▢ **Fall semester** (Sep - Dec) **& Winter program** (Jan - Mar)	▢ **Winter program** (Jan - Mar) ▢ **Winter program** (Jan - Mar) **& Spring semester** (Apr - Jul)

Notes:

- The Winter Program is optional for only those students who are enrolled in Fall Semester.
- To nominate additional students, please duplicate this form.
- Once the extension application is approved by AIU, the students must apply for a stay extension at the Immigration Services Agency. Students cannot leave Japan until that process is complete and they receive their new Residence Card.

Home University Coordinator:

I hereby certify that we have determined that the above student is capable of participating in the Akita International University for the extended period in terms of their academic ability, motivation, maturity and ability to adapt to life with people from various backgrounds and cultures. (*This form must be either physically or digitally signed.)

Name:		Position:	
Signature:		Date:	
Phone:		E-mail:	